



DIRECTOR OF FINANCE
Andrew Wannell, CPFA

To: The Ratepayer

Your Ref:
Our Ref:
Contact: Business Rates
Tel: 01329 824651
Date: October 2010

TEMPORARY INCREASE IN SMALL BUSINESS RATE RELIEF

The Government has introduced a temporary increase in the level of Small Business Rate Relief (SBRR) available to eligible businesses. These changes came into effect on 1 October 2010 and will apply until 30 September 2011.

The effect of the changes is that those ratepayers in receipt of SBRR will now receive 100% relief on properties with rateable values of not more than £6,000 with a tapered relief of between 100% and 0% for properties with rateable values between £6,001 and £12,000.

The bill enclosed with this letter details the change calculated from 1 October 2010 until 31 March 2011 and shows your reduced business rate liability.

Please refer to the Amount Payable on the bill:

- If your account is now overpaid, the bill will show a credit balance and this sum will be refunded to you by cheque.
- If your account shows a reduced sum payable, please continue to make payment as requested on the bill, as detailed under "payment instructions".

If you pay by Direct Debit, no action is required by you and payment will continue from your Bank Account at the reduced rate

- If you have made a payment since the date of issue shown on the bill, the balance may now be reduced, if you wish to confirm the position, please contact this office on the number at the top of this page.

For the year commencing 1 April 2011, a bill will be issued during March 2011.

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Department of Finance
Revenues Department, Fareham Borough Council,
Civic Offices, Civic Way, Fareham, Hampshire, PO16 7AZ
TEL (01329) 236100 FAX (01329) 821770
Answer phone (01329) 824630 Text Telephone (01329) 824814
Businessrates@fareham.gov.uk DX40814 (please state dept)